

Student:

Evaluator:

Date:

Evaluation of Oral Presentations

Mechanical/Logistical Aspects

Preparation

- Was the speaker prepared?
- Were the computer and projector on?
- Was the presentation loaded and the software open?
- Was the speaker familiar with the lighting and the use of the computer & projector?

Slides

Readability

- Could you read the text and see the figures?
- Was the font size large enough?
- Was lighting appropriate for the format of the slides?

Color / Contrast

- Did color and other formatting allow distinction between experimental groups?
- Did the background hide the data?

Level of Detail

- Was the amount of content appropriate?
- Were you able to look at content within the time the speaker spent on the slide?
- Was there content on the slides that the speaker did not address?

Presentation

Contact with the Audience

- Did the presenter face the audience rather than the computer or projector screen?
- Did the presenter speak or read to the audience?

Speech

- Could you hear?
- Did the presenter speak clearly?
- Did the presenter speak slowly enough for the audience to 'keep up'?

General Behavior

- Did the speaker avoid mannerisms that distracted the audience or detracted from the presentation?
- Did the presenter use the pointer only to draw attention to what was on the slides?

Enthusiasm

- Did the presenter seem interested in the topic?
- Did the presenter know what was coming next?

Content and Logic

Introduction

- Was the background sufficient?
- Was it appropriate for the audience?
- Did it provide a rationale for the problem addressed?
- Was a problem or hypothesis clearly stated?

Methods

- Was a rationale for experimental design provided?
- Did the experiments actually test the hypothesis?
- Were methods/experimental designs explained sufficiently to allow interpretation of data?

Coherency and Logic

- Did content follow a logical sequence?
- Were relationships between individual parts (experiments) or thoughts apparent?
- Did concepts build upon what was presented earlier?
- Was interpretation valid on the basis of evidence presented?

Conclusions

- Were there any?
- Were conclusions supported by the data?